

TEXAS NURSE PRACTITIONER COMMUNITY SERVICE GRANT APPLICATION CRITERIA

1. Applicant must be a nurse practitioner practicing in the state of Texas.
2. Applicant must be a Texas resident.
3. Applicant must be a regular member of TNP.
4. Community Service funded grant must be relevant to advanced nursing practice.
5. The project must be able to be completed in one year from the date the grant is awarded.
Request for date extensions can be made at the time of the application and will be considered on an individual base.
6. Projects must include one or more of the TNP's standards of practice which are as follows:
 - a. *Access*: Finding ways to make nurse practitioner services easier to obtain, such as extending clinic hours, or setting up satellite/mobile clinics in rural areas.
 - b. *Delivery*: Developing and or evaluating methods of health care delivery by Nurse Practitioners, such as innovative use of technology, or development or improvement of patient care services offered.
 - c. *Documentation*: Reporting, recording, tracking and auditing nurse practitioner services.
 - d. *Education*: Educating the public or patients about nurse practitioner services, and educating nurse practitioners about the best ways to deliver services.
 - e. *Outcome-based practice guidelines*: Developing protocols or projects that improve healthcare outcomes for patients in Texas communities.

Specific Criteria for Community Service Grant Funding

- I. Application for community service grant funding will be made to the TNP Foundation Board of Directors by the annual deadline.
- II. The following information must be submitted:
 - a. Project title
 - b. Name, address, email address, telephone number, qualifications of the applicant, a copy of a current Texas state nursing license and a copy of a current TNP membership card.
 - c. Brief summary of the project:
 - d. Background and conceptual information
 - e. Issues pertinent to implementation
 - f. Methodology
 - g. Expected outcome(s)
 - h. Timeline for project completion
 - i. Budget and justification of budget items
 - j. References (sources used in developing the proposal)
- III. Mail to:
TNP Community Grant Committee
P.O. Box 2746
Bryan, TX 77805-2746

- IV. Awards are limited to one grant per individual per year.
- V. Five copies of the grant application and proposal must be submitted (APA 5th edition required; limit of 6 pages for total proposal).
- VI. Incomplete proposals will not be reviewed.
- VII. Proposals received after the deadline will not be reviewed.
- VIII. Grant funds must be used strictly for expenses related to the proposed project. Recipients will be required to sign a release regarding the grant project.
- IX. **A progress report must be submitted halfway through the grant project to the TNPF Board.** This may be sent electronically, and should include summary of expenses and evaluation of progress of the project.
- X. A report of the completed project including the evaluation of the project and an expenditure report must be submitted to the TNPF board **within 30 days of project completion. In addition, it is expected that you present a poster presentation of your project at the next TNP conference following completion of your project.**
- XI. In the event that the grant project is unable to be completed in the allotted project time, it will be at the discretion of the TNPF Board to request a refund of the grant money, or allow an extension.

**The Foundation reserves the right to modify the amount of funding requested.

Reviewed 3/06; 7/05; 9/03; 11/04; 11/05; 11/06; 05/08

**TEXAS NURSE PRACTITIONER FOUNDATION
COMMUNITY SERVICE GRANT
APPLICATION**

Please type or print: _____ Date: _____

1. Name: _____

2. Address: _____

3. Phone: Home: _____ Work: _____

4. TNP Membership Number: _____ Enclose copy of card or confirmation

5. Current RN license number in Texas: _____ Enclose copy of license

6. Email: _____

8. Project Proposal (APA 5th edition required; limit of 6 pages to total proposal double spaced):

- Background and conceptual information/Why project important.
- Issues pertinent to implementation;
- Methodology
- Expected Outcomes of Project
- Timeline for project completion
- Budget and justification of budget items
- References (sources used for proposal)

Submit:

1. Application

2. Proposal

3. Verification of TNP membership and Copy of Texas RN license (or verification).

4. Passport Type Photo of Primary Grant Recipient/Recipients

5. Send all correspondence to:

Updated 10/24/08

seb

Texas Nurse Practitioner Foundation Community Grant Committee
P.O. Box 2746
Bryan, TX 77805-2746

Completed applications must be postmarked before June 15, 2008 to be considered for the community service grant awarded August 15, 2008.

Agreement:

I, _____ agree to use the Texas Nurse Practitioner Foundation Community Service Grant funds for the project titled: _____

_____ which is the same project the grant monies were awarded for. I agree to the terms as described in the Community Grant Criteria.

Signature:

_____ Date _____.

***The Texas Nurse Practitioner Foundation reserves the right to modify the criteria and the awarding of money for community grants.